

MILPERSMAN 1001-150

NAVY RESERVE PARTICIPATION REQUIREMENTS

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Reference (s)	(a) DoD Instruction 1215.06 of 11 March 2014 (b) DoD Instruction 1215.13 of 11 May 2009 (c) 10 U.S.C. §10205 (d) RESPERSMAN 1001-010 (e) RESPERSMAN 1570-010 (f) SECNAVINST 1920.6C (g) COMNAVRESFORNOTE 1001 (h) Uniform Code of Military Justice (UCMJ) (i) Manual for Court Martial
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1. **Background.** Participation requirements for members of the drilling Reserve (Selected Reserve (SELRES) or voluntary training unit (VTU)) are based upon the member's assigned Navy Reserve training and retirement category (TRC). Per references (a) through (f) and MILPERSMAN 1910-158, requirements for participating in the Navy Reserve are set forth below. A description of participation within each TRC is listed in exhibit 1 at the end of this article.

2. **Criteria for Satisfactory Participation.** Unit commanding officers (CO) and Navy Reserve activities (NRA) are responsible for monitoring the participation of their assigned members. Criteria for satisfactory participation in the drilling Reserve follows:

a. Members will be designated as unsatisfactory participants when 9 or more inactive duty training (IDT) periods in a running 12-month period are declared unsatisfactory or are unexcused absences.

b. Members must perform a minimum of 12-14 days annual training (AT) or equivalent active duty for training (ADT) each fiscal year as stipulated by reference (g).

Note: Members are responsible for ensuring that they accrue at least 50 points each anniversary year to obtain a qualifying year toward non-regular (Reserve) retirement. Anniversary years are calculated from a date unique to each Service member and often will not coincide with fiscal or calendar years.

c. Members must report as directed for physical and dental examinations, and provide medical documentation as requested to determine physical qualifications for retention in the Navy Reserve.

d. Members must keep their NRA CO informed of:

- (1) Current address;
- (2) Work and home telephone numbers;
- (3) Changes in physical status;
- (4) Dependency changes;
- (5) Current employment status; and
- (6) Other factors that could affect mobilization potential.

e. Members must respond to all official correspondence.

f. Members must comply with involuntary recall to active duty.

3. **Acknowledgement of Procedures.** All drilling reservists will acknowledge their understanding of the Navy's policy concerning satisfactory participation, notification of absences, and procedures to be taken in the event of a missed IDT period by signing NAVRERS 1570/2 Satisfactory Participation Requirements/Record of Unexcused Absences. Reference (d) outlines requirements for excused/missed IDT periods. Commander, Navy Reserve Forces Command (COMNAVRESFORCOM) may modify satisfactory participation requirements for VTU members while ensuring that the member obtains a 50-point qualifying year for retirement.

4. **Authorized Absences (AA)**. AAs are assigned when valid training or mission support opportunities for rescheduling the drill do not exist, and the unit CO determines that there is no requirement to make up the missed IDT period. Each assigned AA reduces by one the number of regular IDT periods that may be performed per fiscal year. However, assigned AAs do not change the requirement that an anniversary year must have 50 points to qualify as a year toward non-regular retirement. Refer to reference (e) for guidance on the assignment of AAs.

5. **Declaring an IDT or AT Period Unsatisfactory or Unexcused**

a. Declaring an IDT period unsatisfactory does not affect the individual's pay for the IDT period. A member may be awarded forfeiture of pay only as a result of reference (h) action per the table of maximum punishment prescribed in reference (i).

b. A determination as to whether an individual's performance on AT has been satisfactory will be made by the CO of the command to which ordered.

c. Unit CO or NRA CO, in coordination with the unit CO, may declare IDT periods as unsatisfactory for administrative purposes only.

d. An IDT or AT period may be declared unsatisfactory under either of the following circumstances:

(1) Member fails to meet the minimum standards required to maintain the proficiency of the unit and the skill of the individual; or

(2) Disciplinary action has been taken under reference (h).

e. If the member fails to perform a scheduled IDT period and has not notified the unit CO or NRA by the end of the IDT period(s) in order to reschedule or request AAs, the IDT period is declared as an unexcused absence (UA), and the member forfeits the right to earn pay and or points for the IDT period(s) in question. The NRA will record IDT periods declared as UA on the NAVRES 1570/2 and in the Navy Standard Integrated Personnel System (NSIPS).

f. Should an IDT period be declared unsatisfactory, the NRA will record the unsatisfactory IDT period on the NAVRES 1570/2 and in NSIPS. Should an AT period be declared unsatisfactory, the member's NRA will submit NAVPERS 1070/613 Administrative Remarks entry documenting the unsatisfactory AT period.

6. **Actions To Be Taken for Unsatisfactory Participation.** When members fail to meet satisfactory participation requirements, they will no longer be eligible for incentive bonuses, the Montgomery GI Bill-Selected Reserve (MGIB-SR) entitlement and transferability of the Post-9/11 GI Bill, or a recommendation for advancement or promotion. Additionally, one of the following administrative actions will be taken:

a. Enlisted personnel, upon recommendation of the unit CO, may be:

(1) Placed on probation for 6 months; or

(2) Transferred to the administrative processing unit for administrative separation processing per MILPERSMAN 1910-158.

b. Officers will have their drill assignment cancelled, and NRAs will prepare transfer orders to the active status pool. Unsatisfactory participation will be identified as the reason for transfer on the detaching orders and should be reflected in fitness reports. Further unit assignment is not authorized without approval. Additionally, officers may be recommended for separation for cause per reference (f).

7. **Probationary Period for Enlisted Personnel**

a. Enlisted personnel may be placed on a 6-month probationary period for unsatisfactory participation, if the unit CO believes the circumstances that caused the member to be an unsatisfactory participant have been resolved.

b. If during the 6-month probationary period the member accrues one UA or fails to meet any other participation requirement, the member's drill assignment will be cancelled.

c. Members placed on probation will be counseled concerning the requirement for future participation and will sign the following NAVPERS 1070/613 statement:

_____(Date)_____ I have been placed on a 6-month probationary period by reason of unsatisfactory participation. I understand that during this 6-month period, I will be immediately removed from a drill assignment should I accrue one unexcused absence or fail to satisfactorily participate in any manner. I also understand that although I am being retained in a probationary status, I will no longer be eligible for an enlisted bonus, MGIB-SR or transferability of the Post 9/11 GI Bill. Upon being deemed an unsatisfactory participant, and if in receipt of an enlisted bonus, MGIB-SR benefits or transferability of Post 9/11 GI-Bill benefits, my eligibility will be terminated. Terminations will disqualify me for future payments and may result in recoupment of payments I have received but have not earned. I also understand that I am not recommended for advancement during this probationary period. If I fail to complete initial active duty for training in the prescribed time, I may be processed for separation.

(Signature of member)

(Signature of CO or
By direction)

8. **Training and Retirement Categories (TRC)**. Participation requirements for Navy Reserve members are determined by the TRC to which they are assigned. A description of these categories, per reference (a), is summarized in exhibit 1 below:

EXHIBIT 1

READY RESERVE

RESERVE COMPONENT CATEGORY	TRAINING/ RETIREMENT CATEGORY	IDT PERIODS REQUIRED PER FY	AT REQUIRED PER FY	REMARKS
USNR-R (Selected Reserve)	SA	48	14 days (Note 1)	Personnel assigned to SELRES units
USNR-R (Selected Reserve)	TB	0-48	14 days (Note 1)	Individual Mobilization Augmentees (IMAs)
USNR-R (Selected Reserve)	UF	0	N/A (Note 2)	Personnel attending any period of initial active duty for training (IADT)
USNR-R (Selected Reserve)	UP	0	N/A (Note 2)	Personnel awaiting 1 st period of IADT
USNR-R (Selected Reserve)	UQ	48	N/A (Note 2)	Personnel awaiting 2 nd period of IADT
USNR-R (Selected Reserve)	UX	0	N/A (Note 2)	Other SELRES untrained Service members in training programs

INDIVIDUAL READY RESERVE

RESERVE COMPONENT CATEGORY	TRAINING/ RETIREMENT CATEGORY	IDT PERIODS REQUIRED PER FY	AT REQUIRED PER FY	REMARKS
USNR-R (Ready Reserve)	RE	N/A	1 (Note 3)	Individual members of the Ready Reserve not in the SELRES
USNR-R (Ready Reserve)	RH	N/A	1 (Note 3)	Delayed entry program
USNR-R (Ready Reserve)	PJ	0	As required	Officer training program participants Armed Forces Health Profession Scholarship Program (AFHPSP)
USNR-R (Ready Reserve)	PK	0	45 days AD or 14 days respectively of AD for training	Merchant Marine Academy, AFHPSP, and Financial Assistance Program (FAP)

EXHIBIT 1

STANDBY RESERVE

RESERVE COMPONENT CATEGORY	TRAINING/ RETIREMENT CATEGORY	IDT PERIODS REQUIRED PER FY	AT REQUIRED PER FY	REMARKS
USNR-S1 (Standby Reserve)	YC	0	0	Key employees only
USNR-S1 (Standby Reserve)	YD	(Note 4)	0	Other active status members (e.g., temporary hardship/dependency problems, etc.)
USNR-S2 (Standby Reserve)	YL	0	0	Transferred to inactive status in lieu of separation with disability pay (may not earn retirement points).
USNR-S2 (Standby Reserve)	YN	0	0	Other inactive status list members

RETIRED RESERVE

RESERVE COMPONENT CATEGORY	TRAINING/ RETIREMENT CATEGORY	IDT PERIODS REQUIRED PER FY	AT REQUIRED PER FY	REMARKS
USNR-RET (Retired Reserve)	V1	0	0	Members transferred to the Retired Reserve who are receiving retired pay.
USNR-RET (Retired Reserve)	V2	0	0	Members of the Retired Reserve who are eligible for, but not yet drawing retired pay.
USNR-RET (Retired Reserve)	V3	0	0	Reservists who are retired for a physical disability.
USNR-RET (Retired Reserve)	V4	0	0	Reservists who have completed more than 20 years of active duty.
USNR-RET (Retired Reserve)	V5	0	0	Reservists drawing retired pay or other special pay for unique reasons authorized by SECNAV.

EXHIBIT 1

Note 1: When individual AT is performed at activities which operate on a normal weekday schedule, completion of 12 days (first working day of first week through last working day of the last week) is considered sufficient to satisfy the annual requirement.

Note 2: Non-prior service personnel who have not satisfied the training requirements prescribed by 10 U.S.C., section 671 may be recalled or mobilized; however, they may not be deployed outside the United States (e.g., direct commission officers who have no prior service).

Note 3: Members of the IRR are not required to perform AT; however, generally they may be authorized to perform up to 29 days ADT each year. Per 10 U.S.C., section 12319(a), they must participate in 1 day of muster duty annually for screening, if ordered. Retirement points are not authorized for the IRR screening.

Note 4: Members in USNR-S1 status can earn retirement points. Members in appropriate training and retirement categories who are participating in the VTU program must maintain IDT participation requirements.